



Mandarin Courses - APPLICATION FORM

www.aceic.com.au facebook: Ace International College
 Unit 1, 353 Shepperton Rd, East Victoria Park, WA 6101
 PO Box 1246, East Victoria Park, WA 6981
 ABN 92 116 802 530, PH/FX 61 8 9361 6188

Date of Application _____

First Name		Middle Name		Surname			
Date of Birth		Occupation		Gender			
Contact Numbers	Home:	Mobile:		Office:			
Email Address			Home Address				
Facebook			Skype				
Postal Address (if different from Home Address)							
How did you hear about us?							
Course Details	<input type="checkbox"/> Group Class Level ____ <input type="checkbox"/> VIP 1-on-1 Tutorials <input type="checkbox"/> VIP Group-of-2 Tutorials <input type="checkbox"/> VIP Group-of-3 Tutorials						
Booking Details	Initial Booking: _____ hrs (_____ hrs/wk)		Future Booking:	Totally _____ hrs or weeks (Predicted)			
What time do you prefer to do the course?	Mon	Tue	Wed	Thu	Fri	Sat	Sun
Why do you want to learn Mandarin?							
What level are you at at presently?							
What kind of level do you want to achieve?							
Other Notes							

Tuition Refund Policies							
1. Course Application Fees are not refundable under any circumstances.							
2. If an application for withdrawing from a course is made 3 days or 72 hours before the course commences, tuition fees are refundable in full and material fees are refundable if they have not been used.							
3. If an application for withdrawing from a course is made within 3 days or 72 hours before the course commences, 90% of the tuition fees are refundable and materials fees are refundable up to 50% depending on how their conditions.							
4. If an application for withdrawing from a course is made within 2 hours after the course commences, 60% of the tuition fees are refundable and materials fees are not refundable under any circumstances.							
5. If an application for withdrawing from a course is made within 72 hours after the course commences, 30% of the tuition fees are refundable and materials fees are not refundable under any circumstances.							
6. If an application for withdrawing from a course is made 3 days or 72 hours after the course commences, the tuition fees and materials fees are not refundable under any circumstances.							
7. A refund administrative fee of \$30 applies when we process your application for withdrawl.							

Applicant Signature: _____ Name Printed: _____ Date: _____

HOW TO MAKE YOUR PAYMENT?

We can accept EFT, credit card, cash, check or bank transfer payments.
 Our bank details are as below:
 Bank Name: ANZ Bank
 Account Name: Australia Cathay
 BSB Number: 016 267
 Account Number: 485 355 896

WHERE TO SEND THE FORM TO?:

Email: info@aceic.com.au
 Mail: PO Box 1246, East Victoria Park, WA 6981

OFFICE USE ONLY				
Payment Received		Date		Signature
Course Enrolled				
Notes				